

April 9, 2018

The meeting was called to order at 6:30 p.m. by Mayor Edwards with prayer and salute to the flag. In attendance: Edwards, Lewis, McClendon, Roddenberry, and McKenzie.

The minutes from the previous meeting were approved as presented by the Clerk. Motion by McClendon, second by McKenzie, passed 5/0.

City Clerk, Ashley Schilling presented Mayor Lara Edwards a Certificate of Completion to the Institute of Elected Municipal Officials (IEMO 3) class.

Citizen, Jackie Lawhon, spoke to the Council regarding the trash/yard debris located along Faith & Summer streets. The Council reported the homeowner was contacted by both City and County staff and County Code Enforcement had mailed a letter to them as well.

Debbie Revell, Revell Realty, requested several road/alley closings/abandonments; Faith Avenue @ 134 Rose Street (dead end into the river), Wakulla Street (Yellow Jacket Avenue west to river), Blossom Avenue at Wakulla Street (to end of Ms. Revell's property). Public Works Director, Leonard Tartt, will meet with Ms. Revell and visit each of the sites. Attorney Dan Cox informed Debbie Revell, if approved, it will take 2 months (public hearings) and the City will ask Baskerville-Donovan to look over the requests and see if the property is more beneficial to the town than the property owner.

Somer Pell, Director, Wakulla County Planning and Community Development, presented the Dollar General site plan. It is consistent with City codes and staff recommends approval as long as the developer meets City's desires.

Councilman Roddenberry expressed his concerns again with the entrances being on the curve of hwy 319, with no turn lane or blinking lights. Ms. Pell stated she could contact DOT with concerns. Mr. Roddenberry would also like more aesthetically pleasing lights on the building, (i.e. goose neck style) as well as posts on the porch. Tom Hodges, Teramore Development, stated they had requested goose neck lighting on the rendering of the building, however they were not included, but would be placed on the front of the structure with no problem as well as additional posts on the porch.

Joseph Alday, Alday Engineering, addressed the Council's stormwater drainage concerns. The roads are being graded back towards 319 and culverts under the road will direct the drainage back to the north.

Councilman McClendon inquired about rear fencing. Mr. Hodges said it would be 6', 2 sided wooden privacy fence and dumpsters will be totally enclosed, not visible to customers. The privacy fence could be added to the back property line between the stormwater pond and landscaping. Ms. Pell suggested making the rear fence part of the approval process, but it could be brought back to the Council for consideration of waiver if deemed unnecessary.

A motion was made by Roddenberry to approve the site plan and architectural rendering for the Dollar General store as presented adding goose neck lighting to the front, additional posts on the porch, and a

privacy fence on the rear of the property with a consideration of a waiver if the fence is deemed unnecessary. Second by Lewis, passed 5/0.

Attorney Cox stated he should have the policy manual update ready to present in the near future.

A motion was made by Lewis to contract with the Apalachee Regional Planning Council to update the City's current Land Development Code at a cost of \$5,000. Second by McKenzie, passed 5/0.

The financial and adjustment reports were approved by signature of the Council.

WILD about Wakulla contacted Clerk Schilling asking if the City would like to place an ad in this year's magazine. A motion to place a full page ad in WILD about Wakulla, emphasizing the parks, was made by Roddenberry, second by McKenzie, passed 5/0.

Clerk Schilling presented the Councilmembers with draft employee evaluation forms for consideration. All comments/changes should be given to Ms. Schilling and once adopted, will be placed in the policy manual.

City Clerk Ashley Schilling and Deputy Clerk Page Evans will be attending the FACC Summer Academy June 10 – 13. The regularly scheduled Council meeting will be moved to Monday, June 18.

Ms. Schilling presented options for benches and pet waste stations for Depot Park. The Council agreed on benches and waste stations and instructed the Clerk to proceed with purchasing 6 – 6' benches and 1 waste station.

Clerk Schilling also informed the Council if the City is interested in applying for a Technical Assistance Grant for phase 3 drainage planning, the deadline is May 1<sup>st</sup>.

Public Works Director, Leonard Tartt, informed the Council the last of the main water line in Magnolia Gardens Phase 1 Sewer Project has been lowered.

Mr. Tartt met with Baskerville-Donovan regarding the 319 widening project, and mapped all features of the water system from Alaska Way to Wal Mart. BDI will calculate costs and present it to the City.

Mr. Tartt also asked for guidance to deal with curbside debris within the City limits. The Council stated it would be best for the County to run its due process and handle it through Code Enforcement.

Councilman Roddenberry requested permission to attend the 2018 FLC Conference in Hollywood, Florida, August 16-18. Approval was given by the Council for Mr. Roddenberry to attend.

Mr. Roddenberry was contacted by WCSO seeking sponsorship of the annual Golf Tournament on May 18. A motion was made by Lewis for a \$200.00 hole sponsorship, second by Roddenberry, passed 5/0.

Councilman Roddenberry expressed his displeasure relating to the Depot Park parking lot being completed ahead of the music pavilion and he felt the Council was not given ample notice that the lot was going to bid. Mr. Roddenberry was absent from the March meeting when the decision was made to move forward with the lot. Councilman Lewis and Mayor Edwards explained presently there is more of a need for parking and park access than for the pavilion and the Mayor and City Clerk had begun looking at the issue in January. Mr. Roddenberry stated he would like to use water funds to construct the music

pavilion. Councilman McKenzie said he is against using water funds for the park and Councilman Lewis would like to use grant funds, if possible, to construct the pavilion. Attorney Cox reminded Councilman Roddenberry that all excess funds in the water fund are allocated for future CIP needs and suggested showing plans to builders to get a cost estimate for construction of the music pavilion.

Mayor Edwards reminded the Council of various grant opportunities and suggested preliminary planning so when grant cycles open, the City is prepared for submittal (i.e., SCOP/SCRAP – City Clerk and Public Works Director provide a list of roads within the City that need paving; FDOT - beautification of the right of way at the entrance to the City; FRTP – park needs).

Ms. Edwards would like to see the irrigation system installed at Depot Park along the front fence as well as around the middle of the park.

With no further business, the meeting adjourned at 9:10 p.m. Motion by Roddenberry, second by Lewis.