

May 8, 2017

The meeting was called to order at 6:30 p.m. by Mayor Lara Edwards with prayer and salute to the flag. In attendance: Edwards, Rudd, Lewis, and Roddenberry.

The minutes from the previous meeting were approved as presented by the Clerk. Motion by Rudd, second by Lewis, passed 4/0.

The Social Media Policy was presented again for adoption. After much discussion, Attorney Dan Cox will bring it back to the June meeting, incorporating the Policy into the Acceptable Use Policy previously adopted. Employee violations need to be addressed in the Personnel Policy schedule of violations and escalating penalty provisions.

The Ochlockonee River State Park camping area is closing July 1 for approximately 6 months. The City Park currently only offers 30 amp hook-ups. Leonard Tartt and Ashley Schilling asked for Council approval to add 50 amp hook-ups to some of the City Park's existing sites. A motion was made by Lewis to add 50 amp hook-ups to the existing RV sites along the highway side, second by Roddenberry, passed 4/0.

Attorney Cox inquired if the Council would like to enact a marijuana dispensary ordinance, however no action was taken at this time.

Attorney Cox reported the tax deed sale on the property adjacent to Depot Park will be held at the Wakulla County Courthouse June 8. A representative of the City will need to be present to bid. The Council authorized an opening bid of \$1,538.00 (cost to date) but not exceed \$3,000.00. If awarded, the City will have to pay a 15–20% deposit, and bring information back to the Council at the June 12 meeting. The Council can then decide to proceed with purchase or not.

The financial and adjustment reports were approved by signature of the Council.

Clerk Schilling reported Pigott Asphalt and Paving has submitted an invoice for \$35,000.00 for work completed to date (50%) at Depot Park.

In previous audit years, the City has been written up regarding the preparation of financial statements. When Chris Cayer presented the FY 15/16 audit results to the Council, he spoke to them about the possibility of the Clerk attending an auditing seminar, learning how to prepare the statements as well as a vast array of other useful information for her position. The Councilmembers agreed the seminar will be beneficial in a lot of ways and gave Ashley Schilling permission to attend the classes in Orange Beach, AL, August 1-4.

A discussion took place last month regarding the Depot being given an honorary historical designation. Clerk Schilling informed the Council the Gym is already on the Registry, there are no fees associated with the designation, and the property would have to be kept to certain standards. There is no penalty if at some point the Depot is removed from the list. A motion was made by Councilmember Lewis to pursue the designation, second by Rudd, passed 4/0.

Ashley Schilling presented the Council with the Red Cross Facility Use Agreement for the gym to be used during times of disaster. The Agreement was approved as presented.

Clerk Schilling also reported there was a CDBG Stormwater Grant site visit held today at City Hall. Attending the meeting was Clerk Schilling, Andy Easton, and Patrick Howard, Grant Manager with DEO. The City is on the fundable list and should know in the next couple of months if we are awarded the grant.

Public Works Director, Leonard Tartt, informed the Council that Council-Moore Road in Crawfordville is going to be paved soon. There is a 2" water line on the south end and a 6" line stubbed out on the north side. He would like to upgrade the line to a 6" all the way through before paving begins.

Also, sewer installation in Magnolia Gardens will begin soon. Mr. Tartt attended a pre-construction meeting where he was informed the contractor would like all utilities relocated from under the roads. The City will work with the County to relocate water lines on Tafflinger Road, which appears to be our only conflict. If other water lines pose a problem, we will work with the County and contractor to resolve the issue.

Mr. Tartt reported the bids for the Casora Project are due by June 6 and will be presented to the Council for awarding at the June 12 meeting.

Councilmember Roddenberry reported he was contacted by three different individuals regarding City employees using a City owned trencher in their personal businesses. Mr. Tartt has allowed this to exercise the equipment, however, he will address the issue with his staff and they will no longer be allowed to use the equipment.

Mayor Edwards presented preliminary drawings and prices for playground equipment for Depot Park. She will bring additional information and possible presentations in the future.

With no further business, the meeting adjourned at 8:30 p.m. Motion by Roddenberry, second by Rudd.