

September 10, 2018

The meeting was called to order at 6:30 p.m. by Mayor Edwards with prayer and salute to the flag. In attendance: Edwards, Lewis, and McClendon.

Councilman Roddenberry joined the meeting at this time.

The minutes from the previous meeting were approved as presented by the Clerk. Motion by Roddenberry, second by McClendon, passed 4/0.

Mr. and Mrs. Nall, Oak Park Road, inquired if the City has plans to extend the water system to their area. They are having to buy bottled water for drinking because their well water is undrinkable, stains clothes, etc. Attorney Cox and Public Works Director Leonard Tarrt stated a survey was done in the past and there wasn't enough interest, but the City could look at the possibility again.

The city held the **2nd public hearing for Ordinance 2018-05 - AN ORDINANCE TO ADOPT THE OPERATING BUDGETS FOR THE GENERAL FUND OF THE CITY OF SOPCHOPPY AND THE WATER FUND OF THE CITY OF SOPCHOPPY. TO PROVIDE A REASONABLE ANTICIPATED REVENUE AND EXPENDITURE SCHEDULE FOR THE 2018-2019 OPERATING YEAR.**

Before adopting the Ordinance, Clerk Schilling presented her research of other municipalities as it relates to health insurance coverage. None of the other city's budgets compared to Sopchoppy's except 1, and that municipality covers 100% of employee's premium and 75% of dependent/spouse coverage. Attorney Cox stated the budget can be passed as presented and he will draft a resolution on health insurance coverage/costs for the October meeting, leaving blanks for Council consideration. Councilman Roddenberry would like to table the discussion until all members of the Council are present.

A **motion** was made by Roddenberry **to adopt Ordinance 2018-05**, second by Lewis, passed 4/0.

Attorney Dan Cox presented a draft ordinance for review and discussion related to making Sopchoppy a golf cart community. Further discussion will be held at the October meeting.

The financial and adjustment reports were approved by signature of the Council.

Clerk Schilling presented a proposal from MCCi for a document scanning program. The set-up costs and 1st year subscription is \$10,841.00, subsequent subscriptions will be \$3,500.00/year. The program comes with 2 users and is cloud based. The city's IT contractor has researched the program and has been in contact with MCCi and is supportive of the program. **Council approved the purchase of the document scanning program from MCCi as presented.**

The lease between the city and Shawn Culbertson for the building at 110 Municipal Avenue will expire February 2019. The Clerk's office has been approached by more than one interested party wanting to buy, if the city is interested in selling, or renting it. Attorney Cox recommended advertising for a RFP so as to have a lease ready for February. The Council would like to have an appraisal done; getting the value of selling and value of rental.

The city did not receive the Technical Assistance Grant that was applied for, however, DEO contacted Clerk Schilling asking if they could submit an application on our behalf for a Competitive Florida Partnership Grant. Clerk Schilling received notification the city has been awarded \$25,000 for this grant.

Leonard Tartt reported the power supply has been installed at Depot Park; staff has started removing broken/cracked sidewalks; and the re-roof of the old City Hall will begin within the week.

Councilman McClendon looked at the cost of the hwy 319 relocate project in addition to projects in the City's 5 year plan and compared them to water system income. Total projects is 74% of net for the next 15 years, and 41% of net for the 319 relocate alone.

The hydraulic analysis will be completed soon and Leonard Tartt will be providing copies to the Council. At that time, a rate analysis can be conducted.

Councilman Roddenberry requested approval to attend the Florida League of Cities Legislative Conference, November 15-16. Approval was given by the Council to attend.

Mayor Edwards and Clerk Schilling met with Brett Hammond to look at a design/remodel of the existing large pavilion at the City Park as it relates to future FRDAP grant applications. Mr. Hammond suggested an overall boundary survey needs to be done to move forward with grant proposals/ideas. The last survey conducted was 1999.

Mayor Edwards stated the irrigation needs to be installed at Depot Park before the November community planting.

Also, Greg Kelly (CRA), will manage the RFP for the music pavilion, and will be advertising in October.

Currently the City Park has a 14 day maximum stay. Mr. Tartt suggested designating a few spots along the fence for winter travelers wishing to stay a longer period of time.

With no further business, the meeting adjourned at 8:12 p.m. Motion by Roddenberry, second by Edwards.